

Paris Township Trustees

Shearer Community Center

January 4, 2024

All trustees were present for this regular meeting presided over by Chairman Kemble. Chairman Kemble called the meeting to order by asking everyone to stand for the Pledge of Allegiance to the American Flag.

Also Attending: Derek Reed, David Duncan, Matt Kelly, Fred Shaulis, and Mike Glista

Dorene Spicer made the motion to accept the minutes as presented seconded by Ed Samec

**CHAIRMANSHIP**

Dave Kemble, 2023 Chairman, handed Chairmanship of the meeting to Linda Shaulis, Fiscal Officer.

The policy of the board has been to rotate chairmanship among the Trustees. Dorene Spicer will be the Chairman for 2024 and Ed Samec will be Co-Chairman for 2024. Dorene Spicer is declared to be duly elected Chairman of 2024 and Ed Samec Co-Chairman of 2024.

**TRUSTEES & OVER SEEING DEPTS FOR 2024**

- Zoning.....David Kemble
- Road.....David Kemble & Dorene Spicer
- Fire.....Ed Samec
- Cemetery.....Ed Samec & David Kemble being back up
- Community Center.....Dorene Spicer

**LABELLE HEIGHTS**

Fred Shaulis reported that Mike Collins from the Engineers Office needed Fred Shaulis to contact OOPS to have utilities marked for the LaBelle Heights ditching project. Fred Shaulis met with Dominion to mark the gas lines.

**GUEST MATT KELLY**

Matt Kelly, Portage County Auditor, was present and assured the Trustees that as Auditor if anything was needed to get in contact with him.

**ZONING**

David Duncan reported that letters were sent to Amanda Suffecool about house in Wayland, and William Kremer about burned house on Newton Falls Road.

**LAND BANK**

David Duncan reported that the land bank was in contact about property on Newton Falls Road between 10672 & 10682 Newton Falls Road. David Duncan reported that it is a very small piece of property.

**WAYNE HOMES**

David Duncan reported receiving a call from Sarah Sibert, of Wayne Homes, about a house Wayne Homes is going to be building on Griffith Road.

**FIRE REPORT**

Chief Reed reported that the total count of runs for 2023 was 228 runs

Fire - 55	EMS - 173
M/A given - 26	M/A received - 99

Runs for the month of December were as follows:

Fire - 1	EMS - 16
M/A given - 1	M/A received - 6

**TOTAL GRANTS**

Chief Reed reported that total grant awards for 2023 was \$10,360.00

**NEWTON FALLS BILLING**

Chief Reed reported that Newton Falls is going to start billing for mutual aid. Newton Falls is proposing \$350.00/per call. During 2023 Newton Falls Fire/EMS ran 38 EMS w/36 being transported and 2 refused, 11 MVA, 6 cancellations and 10 fire related for Paris Township.

**STATE FIRE MARSHAL GRANT**

Chief Reed reported receiving the 2024 State Fire Marshals grant of \$1,020.00 for user fees.

**SHIFT COVERAGE**

Station staffing pay period 12-16-2023 thru 12-31-2023 (16 days)

- Days staffed with two personnel – 4
- Days staffed with one person – 1
- Days unstaffed – 11

**GRANT RECEIVED**

Ed Samec reported that a grant was written for the Fire Department for the purchase of smoke detectors and batteries. Ed Samec wrote the grant for \$1,000 but received \$500.00. This will be for residents to receive the smoke detectors and batteries.

**LOVE INSURANCE**

Dorene Spicer reported that Love Insurance reached out with a one year policy for the Fire Department cost will be \$2,262.00. Dorene Spicer is going to contact Love Insurance we paid a premium for three years last time and question about the coverage.

**DRUG TESTING**

Dorene Spicer reported being in contact with Univeristy Hospital about drug testing. Dorene Spicer tried to log into the townships account and was not able to log in.

**SELLING HOUSE ON 225**

Dorene Spicer reported contacting Todd Peetz about selling the house on ST RT 225. Todd Peetz gave a list of check off items that would have to be taken care of before selling. Discussion took place but no decision was made.

**EXECUTIVE SESSION**

Dorene Spicer made the motion at 6:30 pm to go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, litigation, or compensation of a public employee. This was seconded by David Kemble. Roll Call: Ed Samec, yes; Dorene Spicer, yes; David Kemble, yes; Motion Carried. Resolution #1-2024.

The meeting was called back to order at 6:40 pm.

**VOLUNTEER FIRE DEPT. FUND FOR 2024**

TRUSTEES.....	ED SAMEC, CHAIRMAN
	DORENE SPICER, SECRETARY
FIRE PERSONNEL.....	TYLER ROSE
	MIKE GLISTA
MUTUAL RESIDENT.....	DANIEL SPICER

**ZONING COMMISSION**

DAN SPICER.....	24 (Chairman)
GREGORY HARDS.....	25
CORY LITSINGER.....	26
RYAN TESSEAN.....	27
KARA SUZELIS.....	28

**ZONING BOARD OF APPEAL**

KEVIN WERSCHEY.....	24
CHARLES MILLER.....	25
BRIAN BAILEY.....	26
CHUCK HARNAR.....	27
DAVE FELBER.....	28

Ed Samec made the motion to appoint the above mentioned on the Zoning Commission and Zoning Board of Appeals. This was seconded by Dorene Spicer. Roll Call; Ed Samec, yes; David Kemble, yes; Dorene Spicer yes. Motion Carried.

**CEMETERY RATES**

Ed Samec made the motion to charge cemetery rates as follows: This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer yes; Motion Carried.

BURIAL.....	RESIDENT.....	\$ 400.00
	NON-RESIDENT.....	\$ 700.00
	RESIDENT SAT., SUN., HOLIDAY.....	\$ 600.00
	NON-RESIDENT SAT., SUN., HOLIDAY.....	\$ 800.00

CREMATION.....RESIDENT.....	\$ 125.00
NON-RESIDENT.....	\$ 150.00
RESIDENT SAT., SUN., HOLIDAY.....	\$ 150.00
NON-RESIDENT, SAT., SUN., HOLIDAY.....	\$ 175.00

**SELLING OF CEMETERY LOTS**

Ed Samec made the motion to charge cemetery lots as follows: This was seconded by David Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

NEW/SOUTH SECTION.....RESIDENT.....	\$ 200.00
NON-RESIDENT.....	\$ 700.00
EXHUMING GRAVES.....BASIC MINIMAL.....	\$ 1,000.00

**\*\*\*EACH CASE IS LOOKED AT SEPARATELY\*\*\***

**OLD SECTION OF CEMETERY CLOSED TO SELLS**

**AMBULANCE RATE SCHEDULE**

Dorene Spicer made the motion to keep the ambulance rates the same as they are now until notification from Life Force Management, Chris Knapp. This was seconded by Ed Samec. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

**EMERGENCY MEDICAL SERVICES**

Ed Samec made the motion to continue with the following additional EMS billing:

Paris Township will charge all real property owners, or lessees of real property, an additional fee for emergency medical services, with such fee being \$150, for all emergency medical service runs when the total number of all runs in a calendar year to the same address or location exceeds eight (8) per that calendar year. This fee shall be in addition to any other applicable emergency medical service fee previously established by Paris Township. This \$150 fee WILL NOT be waived by the townships current “soft billing” policy.

David Kemble seconded the motion to continue this billing policy. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried. Resolution #4-2022

**ZONING RATE SCHEDULE**

Dave Kemble made the motion to accept the zoning rates as listed below. This was seconded by Ed Samec. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

ZONING RESOLUTION BOOK.....	\$ 10.00
SINGLE FAMILY DWELLING.....(Includes Manufactured Housing).....	\$ 50.00
TWO FAMILY DWELLING UNIT.....	\$ 100.00
UNATTACHED ACCESSORY BUILDING.....	\$ 25.00
ADDITION TO BUILDING/DWELLING.....	\$ 25.00
GAS OR OIL WELL.....	\$ 3,500.00
CERTIFICATE OF COMPLIANCE.....	\$ 100.00
COMMERCIAL BUILDING.....	\$ 250.00
CONDITIONAL ZONING PERMIT REQUEST.....	\$ 50.00
ZONING BOARD OF APPEALS HEARING REQUEST.....	\$ 50.00
CELL TOWER.....	\$ 1,000.00
CULVERT REPLACEMENT.....	\$ 5.00
DEMO PERMIT.....	\$ 20.00

**COMMUNITY CENTER RATES**

Dorene Spicer made the motion to charge the following for rental of the Community Center for 2023. This was seconded by David Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes; Motion Carried.

	<b><u>DEPOSIT</u></b>	<b><u>RENTAL FEE</u></b>
RESIDENT.....	\$ 50.00	\$ 75.00
NON-RESIDENT.....	\$ 50.00	\$ 125.00

**REGIONAL PLANNING**

It was agreed upon by the Trustees that David Kemble will be our representative for Regional Planning and Dan Spicer will be the Alternate.

**2024 TEMPORARY APPROPRIATIONS**

Dorene Spicer made the motion based on the information given by the Fiscal Officer from the end of year figures to set temporary appropriations at \$350,000.00. This was seconded by Ed Samec. Roll Call: Mr. Samec, yes; Mr. Kemble, yes; Mrs. Spicer, yes; Motion Carried. Resolution #4-2024

**WEBSITE MAINTENANCE**

Dorene Spicer made the motion to hire Laurie Luketic to be paid for services for keeping the website up to date 50.00/mo for 2024. This was seconded by David Kemble. Roll Call: Mr. Samec, yes; Mr. Kemble, yes; Mrs. Spicer, yes; Motion Carried. Resolution #5-2024

**SIGN MAINTENANCE**

Dorene Spicer made the motion for Mike Glista to be paid for services for keeping the electronic sign maintained 25.00/mo for 2024. This was seconded by Ed Samec. Roll Call: Mr. Samec, yes; Mr. Kemble, yes; Mrs. Spicer, yes; Motion Carried. Resolution #6-2024

Upon no further discussion Ed Samec made the motion to adjourn this meeting seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

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**CHAIRMAN SPICER**

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**FISCAL OFFICER**