

Paris Township Trustees

Shearer Community Center

January 2, 2025

All trustees were present for this regular meeting presided over by Chairman Spicer. Chairman Spicer called the meeting to order by asking everyone to stand for the Pledge of Allegiance to the American Flag.

Also Attending: David Duncan,

Dave Kemble made the motion to accept the minutes as presented seconded by Ed Samec

**CHAIRMANSHIP**

Dorene Spicer, 2024 Chairman, handed Chairmanship of the meeting to Linda Shaulis, Fiscal Officer. The policy of the board has been to rotate chairmanship among the Trustees. Ed Samec will be the Chairman for 2025 and Dave Kemble will be Co-Chairman for 2025. Ed Samec is declared to be duly elected Chairman of 2025 and Dave Kemble Co-Chairman of 2025.

**TRUSTEES & OVER SEEING DEPTS FOR 2025**

- Zoning.....David Kemble
- Road.....David Kemble & Dorene Spicer
- Fire.....Ed Samec
- Cemetery.....Ed Samec & David Kemble being back up
- Community Center.....Dorene Spicer

**SPECTRUM 59**

Dorene Spicer reported on Spectrum 59 and is going to check into what is actually does.

**2024 RENTALS**

Dorene Spicer reported that there was 45 hall rentals for 2024 and already has 15 for 2025.

**ZONING**

David Duncan reported that 10691 Holcomb nobody lives in the camper and 6829 Avon Street nobody lives and the camper and the owner would take care of the junk cars.

**TRUNK OR TREAT**

Dorene Spicer reported that trunk or treat for 2025 would be November 1, 2025 from 12-2 since Halloween falls on Friday, October 31. Dorene Spicer and Derek Reed would also be applying for the Community Even Sponsorship program from NOPEC.

**DAVEY TREE**

Ed Samec made the motion to renew the spraying contract with Davey Tree at the cost of \$3,000. They will spray May, June and September at the cost of \$1,000/ea. This was seconded by Dorene Spicer. Roll call: Dorene Spicer, yes; Dave Kemble, yes; Ed Samec, yes. Motion Carried. Resolution #1-2025

**EXECUTIVE SESSION**

Ed Samec made the motion at 6:11 pm to go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, litigation, or compensation of a public employee. This was seconded by David Kemble. Roll Call: Ed Samec, yes; Dorene Spicer, yes; David Kemble, yes; Motion Carried. Resolution #2-2025.

The meeting was called back to order at 6:20 pm.

**EMPLOYEE RAISES**

Dave Kemble made the motion to give a 4% pay increase to employees David Duncan, Derek Reed, Fred Shaulis, Tom Shaulis, Kara Suzelis, and Richard Roberts. This was Seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion carried. Resolution #3-2025

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**FIRE/EMS NEW PAY SCALE FOR 2025**

Dave Kemble made the motion to adopt the new Fire/EMS pay scale as follows:

Paramedic	\$18/hr
EMT A	17/hr
EMT	16/hr
FF2/EMR	15/hr
FF1	14/hr

This was Seconded by Ed samec Roll Call: Ed Sames, yes; David Kemble, yes; Dorene Spicer, yes. Motion carried. Resolution #4-2025

**EMPLOYEES**

Dave Kemble made the motion to “Hiring at Will” Fred Shaulis as Truck Driver and Township Road Supervisor at the rate of \$1,804.88/per pay. This is a 4% pay increase from 2024. David Kemble seconded the motion. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” Tom Shaulis as Road Helper at the rate of \$1,737.65/per pay. This is a 4% pay increase from 2024. Dorene Spicer seconded the motion. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Dave Kemble made the motion to “Hiring at Will” Richard Roberts as Cemetery Sexton at the rate of \$12.99/per hr. This is a 4% pay increase from 2024. This was seconded by Ed Samec. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Dorene Spicer made the motion to “Hiring at Will” Derek Reed as Fire Chief at the rate of \$2,198.21/mo. This is a 4% pay increase from 2024. This was seconded by Ed samec. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Dorene Spicer made the motion to “Hiring at Will” Derek Reed as EMS Co-Ordinator at the rate of \$806.03/mo. This is a 4% pay increase from 2024. This was seconded by Ed Samec. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” David Duncan as Zoning Inspector at the rate of \$324.48/mo. This is a 4% pay increase from 2024. This was seconded by David Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” Tyler Rose as FF1/EMT at the rate of \$16.00/hr. This is based on the new pay scale adopted by the trustees for 2025. This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” Jennifer Stanaitis as FF1/EMT Basic at the rate of \$16.00/hr. This is based on the new pay scale adopted by the trustees for 2025. This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” Mike Glista as FF2/EMR Fire Fighter at the rate of \$15.00/hr. This is based on the new pay scale adopted by the trustees for 2025. This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” Anthony Ludlow as EMT/FF2 at the rate of \$16.00/hr. This is based on the new pay scale adopted by the trustees for 2025. This was seconded by David Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” Anthony Smith as FF1 at the rate of \$14.00/hr. This is based on the new pay scale adopted by the trustees for 2025. This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

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Ed Samec made the motion to “Hiring at Will” Kara Suzelis as Zoning Secretary at the rate of \$560.31/yr. This is a 4% pay increase from 2024. This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

Ed Samec made the motion to “Hiring at Will” Fire Call Responders at the rate of \$20.00/per call up to 4 hours and anything over 4 hours or transport \$25.00/per call. This was seconded by Dave Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried

**2025 EMPLOYEES OF PARIS TOWNSHIP AND WAGES**

FRED SHAULIS.....TRUCK DRIVER/ROAD SUPERVISOR.....	\$ 1,804.88/PP
TOM SHAULIS.....ROAD WORKER.....	\$ 1,737.65/PP
RICHARD ROBERTS....CEMETERY SEXTON.....	\$ 12.99/HR
DEREK REED.....FIRE CHIEF.....	\$ 2,198.21/MO
DEREK REED.....EMS-CO-ORDINATOR.....	\$ 806.03/MO
DAVID DUNCAN.....ZONING INSPECTOR.....	\$ 324.48/MO
KARA SUZELIS.....ZONING SECRETARY.....	\$ 560.31/YR
TYLER ROSE.....FF1/BASIC.....	\$ 16.00/HR
JENNIFER STANAITS...FIRE/BASIC EMT.....	\$ 16.00/HR
MIKE GLISTA.....EMR FIRE FIGHTER 2.....	\$ 15.00/HR
ANTHONY LUDLOW... FF2/EMT BASIC.....	\$ 16.00/HR
ANTHONY SMITH.....FF1.....	\$ 14.00/HR

**CEMETERY WAGES**

Ed Samec made the motion for cemetery rates for burials for 2025 be as follows below. This was seconded by Dave Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes; Motion Carried. (These are the rates we are paying our employees for their services.)

CREMATION.....	\$ 50.00
CREMATION ON SATURDAY & HOLIDAYS.....	\$ 75.00
OPEN AND CLOSING.....	\$ 125.00
OPEN AND CLOSING SATURDAY & HOLIDAYS (Resident).....	\$ 150.00
OPEN AND CLOSING SATURDAY & HOLIDAYS (Non-resident).....	\$ 200.00

**VOLUNTEER FIRE DEPT. FUND FOR 2025**

TRUSTEES.....	ED SAMEC, CHAIRMAN
	DORENE SPICER, SECRETARY
FIRE PERSONNEL.....	TYLER ROSE
	MIKE GLISTA
MUTUAL RESIDENT.....	DANIEL SPICER

**ZONING COMMISSION**

GREGORY HARDS.....	25
CORY LITSINGER.....	26
RYAN TESSEAN.....	27
KARA SUZELIS.....	28
DAN SPICER.....	29 (Chairman)

**ZONING BOARD OF APPEAL**

CHARLES MILLER.....	25
BRIAN BAILEY.....	26
CHUCK HARNAR.....	27
DAVE FELBER.....	28
KEVIN WERSCHEY.....	29

Ed Samec made the motion to appoint the above mentioned on the Zoning Commission and Zoning Board of Appeals. This was seconded by Dorene Spicer. Roll Call; Ed Samec, yes; David Kemble, yes; Dorene Spicer yes. Motion Carried.

**CEMETERY RATES**

Ed Samec made the motion to charge cemetery rates as follows: This was seconded by Dave Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer yes; Motion Carried.

BURIAL.....	RESIDENT.....	\$ 400.00
	NON-RESIDENT.....	\$ 700.00
	RESIDENT SAT., SUN., HOLIDAY.....	\$ 600.00
	NON-RESIDENT SAT., SUN., HOLIDAY.....	\$ 800.00
CREMATION.....	RESIDENT.....	\$ 125.00
	NON-RESIDENT.....	\$ 150.00
	RESIDENT SAT., SUN., HOLIDAY.....	\$ 150.00
	NON-RESIDENT, SAT., SUN., HOLIDAY.....	\$ 175.00

**SELLING OF CEMETERY LOTS**

Ed Samec made the motion to charge cemetery lots as follows: This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

NEW/SOUTH SECTION.....	RESIDENT.....	\$ 200.00
	NON-RESIDENT.....	\$ 700.00
EXHUMING GRAVES.....	BASIC MINIMAL.....	\$ 1,000.00

\*\*\*\*EACH CASE IS LOOKED AT SEPARATELY\*\*\*\*

**OLD SECTION OF CEMETERY CLOSED TO SELLS**

**AMBULANCE RATE SCHEDULE**

Ed Samec made the motion to keep the ambulance rates the same as they are now until notification from Life Force Management, Chris Knapp. This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

**EMERGENCY MEDICAL SERVICES**

Ed Samec made the motion to continue with the following additional EMS billing:

Paris Township will charge all real property owners, or lessees of real property, an additional fee for emergency medical services, with such fee being \$150, for all emergency medical service runs when the total number of all runs in a calendar year to the same address or location exceeds eight (8) per that calendar year. This fee shall be in addition to any other applicable emergency medical service fee previously established by Paris Township. This \$150 fee WILL NOT be waived by the townships current "soft billing" policy.

Dorene Spicer seconded the motion to continue this billing policy. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried. Resolution #5-2025

**ZONING RATE SCHEDULE**

Ed Samec made the motion to accept the zoning rates as listed below. This was seconded by Dave Kemble. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

ZONING RESOLUTION BOOK.....	\$ 10.00
SINGLE FAMILY DWELLING.....(Includes Manufactured Housing).....	\$ 50.00
TWO FAMILY DWELLING UNIT.....	\$ 100.00
UNATTACHED ACCESSORY BUILDING.....	\$ 25.00
ADDITION TO BUILDING/DWELLING.....	\$ 25.00
GAS OR OIL WELL.....	\$ 3,500.00
CERTIFICATE OF COMPLIANCE.....	\$ 100.00
COMMERCIAL BUILDING.....	\$ 250.00
CONDITIONAL ZONING PERMIT REQUEST.....	\$ 50.00
ZONING BOARD OF APPEALS HEARING REQUEST.....	\$ 50.00
CELL TOWER.....	\$ 1,000.00
CULVERT REPLACEMENT.....	\$ 5.00
DEMO PERMIT.....	\$ 20.00

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**COMMUNITY CENTER RATES**

Ed Samec made the motion to charge the following for rental of the Community Center for 2023. This was seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes; Motion Carried.

	<b><u>DEPOSIT</u></b>	<b><u>RENTAL FEE</u></b>
RESIDENT.....	\$ 50.00	\$ 75.00
NON-RESIDENT.....	\$ 50.00	\$ 125.00

**REGIONAL PLANNING**

It was agreed upon by the Trustees that David Kemble will be our representative for Regional Planning and Dan Spicer will be the Alternate.

**2024 TEMPORARY APPROPRIATIONS**

Ed Samec made the motion based on the information given by the Fiscal Officer from the end of year figures to set temporary appropriations at \$350,000.00. This was seconded by Dorene Spicer. Roll Call: Mr. Samec, yes; Mr. Kemble, yes; Mrs. Spicer, yes; Motion Carried. Resolution #6-2025

**WEBSITE MAINTENANCE**

Ed Samec made the motion to hire Laurie Luketic to be paid for services for keeping the website up to date 75.00/mo for 2025. This was seconded by Dorene Spicer. Roll Call: Mr. Samec, yes; Mr. Kemble, yes; Mrs. Spicer, yes; Motion Carried. Resolution #7-2025

**SIGN MAINTENANCE**

Ed Samec made the motion for Mike Glista to be paid for services for keeping the electronic sign maintained 25.00/mo for 2025. This was seconded by Dorene Spicer. Roll Call: Mr. Samec, yes; Mr. Kemble, yes; Mrs. Spicer, yes; Motion Carried. Resolution #8-2025

Upon no further discussion Ed Samec made the motion to adjourn this meeting seconded by Dorene Spicer. Roll Call: Ed Samec, yes; David Kemble, yes; Dorene Spicer, yes. Motion Carried.

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**CHAIRMAN SAMEC**

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**FISCAL OFFICER**