

All trustees were present for this regular meeting presided over by Chairman Samec. Chairman Samec called the meeting to order by asking everyone to stand for the Pledge of Allegiance to the American Flag.

Also Attending: Fred Shaulis, David Duncan, Ray Sheets, and Derek Reed

Dorene Spicer made the motion to accept the minutes seconded by Dave Kemble.

#### **ZONING**

Dave Duncan reported receiving a call from a resident on the rules and regulations of putting a culvert pipe in. The resident lives on a county road and will need to contact the county.

#### **REGIONAL PLANNING**

Dave Kemble reported that Regional Planning will be meeting February 12, 2025 at University Hospital from 4:30-5:30.

#### **PARKS AND REC GRANT**

Dave Kemble reported contacting Parks and Rec about getting a grant. Dave Kemble is trying to get in touch with Christine Craycroft.

#### **AMBULANCE**

Fred Shaulis reported that Derek Reed and Dave Kemble asked that the ambulance be checked out due to brakes making a noise. Fred Shaulis drove the ambulance and did not hear the noise that the fire/ems keeps hearing.

#### **PROSECUTOR**

Dorene Spicer reported that Brett Bencze is no longer the representative for the government entities. Tom McCarty is the new attorney representing the government entities.

#### **FIRE EXTINGUISHERS**

Dorene Spicer reported that Blasiman Fire Equipment was out to check the fire extinguishers. Blasiman took three and new ones was placed where the extinguishers needed to be and the box on the wall for the gas tanks was placed on the building.

#### **NOPEC GRANT**

Dorene Spicer reported that the NOPEC Grant for trunk or treat was approved by NOPEC and truck or treat will be November 1, 2025

#### **SPECTRUM**

Dorene Spicer reported that Spectrum got the information needed and went over where Spectrum is going to place the boxes in the community center and will be back to set everything up.

#### **SPRING CLEAN-UP**

Dorene Spicer reported that spring clean-up will be May 10, 2025 from 8:00-12:00. Dorene Spicer contacted Falls Recycling and the owner asked that Dorene Spicer contact Falls Recycling in April to remind them. Portage County Recycling received another grant for tires and the township will be accepting tires at the cost of fifty cents per tire. Trash dumpster is still \$650.00 per dumpster and if over the tonnage, each ton over will be charged \$75.00/per ton over. It was agreed upon by the trustees to get two (2) dumpsters for the clean-up.

#### **NOPEC GRANT**

Linda Shaulis contacted Jessica Renner head of the NOPEC grant about if purchasing a 3 phase surge protector for the generator would be covered under the NOPEC energy grant. Jessica Renner reported that a 3 phase surge protector for the generator would be covered under the grant. Dorene Spicer made the motion to purchase a 3 phase surge protector from Wesley Electric at the cost of \$898.00 with the NOPEC energy grant. This was seconded by Ed Samec. Roll Call: Dorene Spicer, yes; Dave Kemble, yes; Ed Samec, yes. Motion Carried. Resolution #15-2025.

**NEW ENERGY EFFICIENT APPLIANCES**

Dorene Spicer asked about purchasing new appliances for the kitchen at the community center with the remaining NOPEC grant money. After the purchase of the surge protector for the generator there is \$1,556 to spend on new energy efficient appliances. Ed Samec made the motion to purchase new appliance for the kitchen seconded by Dave Kemble. Roll Call: Dorene Spicer, yes; Dave Kemble, yes; Ed Samec, yes; Motion Carried. Resolution #16-2025

**GENERATOR MAINTENANCE**

Dorene Spicer made the motion for Wesley Electric to do maintenance check on the generator at the cost of \$478.00. This was seconded by Ed Samec. Roll Call: Dorene Spicer, yes; Dave Kemble, yes; Ed Samec, yes; Motion Carried. Resolution #17-2025

**MEMORIAL DAY SERVICE**

Dorene Spicer reported that all the flags have been purchased for the cemetery for Memorial Day. Memorial Day Services will be Sunday, May 25, 2025 at 1:00 pm

**NEW FIRE PERSONNEL**

Chief Reed recommended appointing Makalya Baldasare to the fire department as a paid per call member. Makalya Baldasare is currently enrolled in the EMT class through UHPMC. Chief Reed would like to request that the township reimburse Makalya Baldasare after one of service pending graduation of the program. The cost of the program is \$1,500 plus the cost of the national Registry Exam.

**ADVANCED EMT**

Chief Reed would like to send Dave Kemble to the Advanced EMT program being taught through UH Geauga Medical Center at the cost of \$3,500 plus the cost of the National Registry exam. Ed Samec made the motion to send Dave Kemble to Advance EMT program seconded by Dorene Spicer. Roll Call: Dorene Spicer, yes; David Kemble, abstain; Ed Samec, yes; Motion carried. Resolution #18-2025.

**OBSOLETE EQUIPMENT**

Chief Reed would like to sell equipment that is obsolete and no longer being used. Chief Reed would also like to dispose of obsolete and no longer working the following items: 1 LP 10 cardiac monitor and charger, Minitor V Pagers with chargers. The Trustees are good with Chief Reed getting rid of what needs to be disposed of and selling what can be sold.

**RUNS FOR January 2025**

Fire - 6 M/A given - 6  
EMS - 12 M/A received - 3

**STATION STAFFING PAY PERIOD 1-16-2025 thru 1-31-2025**

Days staffed with two personnel - 2  
Days staffed with one person - 2  
Days unstaffed - 12

**TRANSFER OF CEMETERY DEED**

James McKendrick asked that the cemetery plots purchased be transferred to Kristine Pierson. It was lot 36 graves sites 3 & 4.

**BURIALS**

Ed Samec reported that two (2) burials took place at Hawley cemetery, one (1) traditional and one (1) cremation.

**2024 CEMETERY REPORT**

Ed Samec reported the following for 2024 for Hawley Cemetery: 16 Burials, 7 cremations, 9 traditional, 9 grave sites sold and 5 foundations poured.

Upon no further discussion David Kemble made the motion to adjourn this meeting, seconded by Dorene Spicer. Roll Call: Dorene Spicer, yes; David Kemble, yes; Ed Samec; yes. Motion Carried.

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**CHAIRMAN SAMEC**

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**FISCAL OFFICER**